



Dear Prospective Volunteer,

Thank you for your interest in the Tempe Police Department's Volunteers in Policing (VIP) program! Our VIPs contribute a vast diversity of knowledge, skills and life experience to every area of the Tempe Police Department. Joining our ranks from all walks of life are students, interns, retirees, stay-at-home parents and working professionals.

The Tempe Police VIPs are enabled to give back to our community in very special ways including, but not limited to, the pipe and drum band, assisting with K9 training and mounted patrol, providing computer and data entry skills, and helping patrol officers with park patrols, traffic control and disabled parking enforcement . The time donated by our VIPs allows police officers to devote their time to law enforcement and public safety emergencies – the work they are trained to do. As a result, our volunteers are highly valued and essential members of the Tempe Police Department.

Due to the sensitive nature of information and facilities that our volunteers are exposed to, all applicants are required to successfully complete the following:

- VIP application
- Screening interview
- Background questionnaire and interview
- Polygraph examination

In addition, applicants are evaluated for honesty, qualifications, ability to follow directions, thoroughness and availability of volunteer opportunities.

The Tempe Police Department appreciates your consideration in selecting our organization as your place to volunteer. Please return your completed application one of two ways:

In Person (Mon-Fri 8:30a-4:30p):

Volunteers in Policing Office
Hardy Substation
8201 S. Hardy Drive
Tempe, AZ 85284

By Mail:

Tempe Police Department
Volunteers in Policing
120 E. 5th Street
Tempe, AZ 85281

Yours in Service,

Megan Hanks
Volunteer Coordinator
Tempe Police Department



Tempe Police Department Volunteers in Policing (VIP) Application

VOLUNTEER APPLICANT INFORMATION

Full Name: _____ Date of Birth: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Home phone: _____ Driver's license number & state: _____

Cell phone: _____ Email: _____

VIP Position(s) Applying for: _____

Are you a citizen of the United States? YES NO If no, are you authorized to work in the U.S.? YES NO

Have you ever worked or volunteered for the City of Tempe? YES NO If yes, when? _____

Have you ever been convicted of a felony? YES NO Do you speak any other language(s) fluently? _____

List any special skills, training or interests you have that may be useful to the Tempe Police Department: _____

EDUCATION

High School: _____ City & State: _____

From: _____ To: _____ Did you graduate? YES NO Diploma or GED? _____

College: _____ City & State: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

Other: _____ City & State: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

AVAILABILITY

Days Available: SUN MON TUE WED THU FRI SAT Time(s) available: _____



REFERENCES

Please list two character references (other than family) who have known you well for at least five years.

Full Name: _____ Relationship: _____
 Email: _____ Phone: _____
 Mailing Address: _____ City, State & Zip: _____

Full Name: _____ Relationship: _____
 Email: _____ Phone: _____
 Mailing Address: _____ City, State & Zip: _____

PREVIOUS EMPLOYMENT & VOLUNTEER EXPERIENCE

Please list employment and volunteer experience over the past five years.

Company: _____ Phone: _____
 Address: _____ City, State & Zip: _____
 Supervisor: _____ Email Address: _____

Start: _____ End: _____ Job Title: _____

Responsibilities: _____ Check one: CAREER VOLUNTEER
 YES NO
 Reason for Leaving: _____ May we contact this supervisor for a reference?

Company: _____ Phone: _____
 Address: _____ City, State & Zip: _____
 Supervisor: _____ Email Address: _____

Start: _____ End: _____ Job Title: _____

Responsibilities: _____ Check one: CAREER VOLUNTEER
 YES NO
 Reason for Leaving: _____ May we contact this supervisor for a reference?

Company: _____ Phone: _____
 Address: _____ City, State & Zip: _____
 Supervisor: _____ Email Address: _____

Start: _____ End: _____ Job Title: _____

Responsibilities: _____ Check one: CAREER VOLUNTEER
 YES NO
 Reason for Leaving: _____ May we contact this supervisor for a reference?



MILITARY SERVICE

Branch: _____ From: _____ To: _____

Rank at Discharge: _____ Type of Discharge: _____

If other than honorable, explain: _____

INTEREST IN VOLUNTEERS IN POLICING (VIP)

How did you hear about the TPD VIP Program? _____

Why are you interested in becoming a VIP? _____

DISCLAIMER & SIGNATURE

As a candidate for a volunteer position with the Tempe Police Department, I am willing to furnish any and all information necessary for determining my qualifications. In this regard, I authorize release of any and all information that you may have concerning me, including information of a confidential or privileged nature, as is necessary to evaluate my qualifications for the volunteer position. I hereby release you, your organization and others from liability or damage which may result from furnishing the information requested.

I understand that for security reasons, a thorough and invasive background investigation (including polygraph) will be conducted and I will be fingerprinted. I understand that this information will be used for the specific purpose of evaluating my qualifications for a volunteer position. I understand that falsifying statements on this application or during the interview process is cause for my immediate dismissal from the application process and/or the volunteer program.

I understand that the information I provide in this application will be verified during the polygraph examination.

Signature: _____ Date: _____



City of Tempe Police Department Automatic and Discretionary Disqualifier Questionnaire

<input type="checkbox"/> Yes <input type="checkbox"/> No	Have you been convicted of, or plead guilty to, a felony crime or a crime that would be considered a felony if committed in the State of Arizona (to include civilian and military jurisdictions)?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Have you been dishonorably discharged from the United States Armed Forces?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Have you been denied certification by the Arizona Peace Officers Standards and Training (AzPOST) Board or is your status currently revoked or suspended?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Have you used marijuana or illegally used a dangerous drug or a narcotic drug for any purpose while at work and/or employed as a Peace Officer?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Have you used marijuana, a dangerous drug or narcotic drug for any purpose other than experimentation?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Have you ever sold, produced, cultivated or transported marijuana, a dangerous drug, a narcotic drug or a prescription medication for sale?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Have you used marijuana in excess of 20 times in your lifetime?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Have you used marijuana in excess of five (5) times after the age of 20 years?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Have you used marijuana for any reason in the past three (3) years?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Have you illegally used any dangerous drug or narcotic drug (excluding marijuana) for any reason in excess of five (5) times in your lifetime?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Have you illegally used any dangerous drug or narcotic drug (excluding marijuana) for any reason in excess of one (1) time after the age of 20 years?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Have you illegally used, tried or experimented with a prescription drug for non-medical purposes (reasons other than prescribed) more than five (5) times in your lifetime?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Have you illegally used any prescription drug for non-medical purposes (reason other than prescribed) in the past three (3) years?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Have you used any of the listed dangerous drugs or narcotic drugs in the past seven (7) years? List: cocaine, crack cocaine, heroin, opium, morphine (unless prescribed), LSD or acid, methamphetamines or speed, peyote (except during religious ceremonies), hashish, mescaline, spice or a derivative thereof, hallucinogenic mushrooms, bath salts or steroids (unless prescribed).
<input type="checkbox"/> Yes <input type="checkbox"/> No	Do you possess a valid driver's license?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Have you been convicted of or plead guilty to a misdemeanor, or a crime that would be considered a misdemeanor if committed in the State of Arizona (to include civilian and military jurisdictions) in the past three (3) years?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Have you ever been convicted of or plead guilty to any crime under a domestic violence statute resulting in you becoming a prohibited possessor or firearms?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Have you been previously employed as a peace officer and while employed committed or violated any federal, state or municipal law or code pertaining to criminal activity?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Have you been previously employed as a peace officer and been terminated or resigned in lieu of termination in the past five (5) years?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Have you ever engaged in unlawful sexual misconduct? (This would include engaging in a detected or undetected crime involving sexual contact and unauthorized sexual contact at work.)
<input type="checkbox"/> Yes <input type="checkbox"/> No	Has your driver's license or driving privileges been suspended in Arizona or any state in the past three (3) years?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Have you been convicted of or plead guilty to or been found responsible for (including attendance of driver school) three (3) or more motor vehicle traffic violations in the past year?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Have you had a DUI conviction in Arizona or any state in the past five (5) years?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Have you been terminated for cause or forced to resign from a position for misconduct or unsatisfactory service?
<i>If one or more of these disqualifiers pertains to you, be prepared to fully disclose the facts, circumstances, or details as part of a thorough background investigation and polygraph phase of the selection process.</i>	
I certify that I have read and understand the Automatic and Discretionary Disqualifiers associated with the City of Tempe's Police Department positions.	
Applicant's signature	Date